

*Visiting groups*

MEMORANDUM FOR: Chief, Headquarters Security Branch  
OMS, Clinical Services Division

THROUGH: Director, Public Affairs Office

FROM: [REDACTED]  
Public Affairs Office

SUBJECT: Visit of Hope College Washington Honors Semester Class

1, The Hope College Washington Honors Semester student group will visit Headquarters from 2:00 - 3:30 p.m. on Thursday, 7 March and will be briefed in 7D 32. There will be approximately 18 students and one professor in the group. They are expected to arrive on the 5K Metro bus from Roslyn at approximately 1:45 p.m. The briefing will be given by Public Affairs Presentations Officer [REDACTED] from the Office of Personnel.

a. For Security: Please notify the gate of arrival date and time. A list of attendees is attached.

b. For Medical Services: Please add this date to your list of outside groups visiting Headquarters that we sent you. Wheelchairs should be available.

2. Please contact me on [REDACTED] for any help I can provide.

Attachment:

cc:



OP

Academic Group Visits to Agency

<u>Date</u>	<u>Group</u>	<u>Number</u>
4 Jan. 83	Washington Center for Learning Alternatives	145
14 Jan.	Hope College, Holland, Michigan	19
17 Jan.	Colgate University	16
20 Jan.	Illinois Wesleyan University	11
4 Mar.	National Defense General Officers	28
23 Mar.	College and University Presidents	7
25 Mar.	U.S. Coast Guard Academy	40
11 May	Southwestern College	11
20 May	Syracuse University	23
23 May	Hope College	12
31 May	Monroe Community College	20
14 June	Scholar-Diplomat Briefing	32
29 June	American University Summer Workshop	31
9 Aug.	Austin College	20
14 Oct.	Columbia University (International Fellows)	57
21 Oct.	Air University, Maxwell AFB	35

MED



HOPE COLLEGE

DEPARTMENT OF POLITICAL SCIENCE

STAT

NameSocial Security NumberBirth PlaceDate of Birth

Alarcon, Renee R

Avrit, Tamra J

Bolt, Paul J

Budd, Sally A

Bullard, Michael C

Carpenter, John S.

Ann R. Crooks

of. Hoeksema, Renze L.  
Hoke, Robert E.

Krause, Kimberly

Meyers, Christopher

O'Connell, James J.  
Ritsma, Paul W.

Simpson, Robert K.

Stegenga, Matthew R.  
(U.S. citi

Sulkin, Joseph P.

Tenhor, Kim A.

Vanderzee, Patricia J.

Wenzlaff, Jill M.

STAT

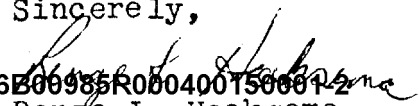
Dear 

Attached is the list of students I will be bringing to the Central Intelligence Agency for a briefing at 2:00 p.m. on March 7, 1985. I sent this list earlier, prior to the receipt of your letter of 14 February 1985.

All of the students are U.S. citizens.

We will be taking the Metro bus to the interview. I am told that we will catch the 5 K bus at the Roslyn Metro Station and that the trip will take approximately 20 minutes. The bus leaves the Roslyn Station at 1:18 p.m. I hope that all connections will make it possible to arrive by 1:45 p.m. We will do our best.

Sincerely,

  
 Renze L. Hoeksema  
 Prof. of Pol. Sci.



CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505

*file*  
*vieling*  
*gouper*

PUBLIC AFFAIRS

15 February 1985

Phone: (703) 351-7676

Ms. Julie M. Stanton  
Politics and Values Program  
The George Washington University  
Thurston Hall 132  
1900 F Street, N.W.  
Washington, D.C. 20006

Dear Ms. Stanton:

In reference to your request on behalf of the George Washington University Politics and Values Program, I am pleased to confirm that your visit to CIA has been scheduled for Tuesday, 26 March from 2:00 - 3:30 p.m. at our Headquarters Building in Langley, Virginia (see attached map). Please plan to enter at the Route 123 entrance. [redacted] a veteran of many years of intelligence experience, is prepared to talk to you about Intelligence and National Security. A representative from the Office of Personnel will also be available to satisfy any interest in career opportunities at this Agency. To help us to help you benefit most from the short time we will have together, I hope you will plan to arrive by 1:45 p.m.

STAT

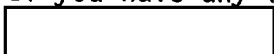
To satisfy our security requirements, I ask that at least two weeks in advance of your visit I receive an alphabetized list of all attendees with full name, home address, date and place of birth, and social security number for each. Please also include a brief statement from you that all are U.S. citizens, since we are not prepared to accommodate foreign nationals. As I understand it, you or another staff representative will be on hand in the event any unforeseen problems arise. I plan to meet you on your arrival and to be available to help throughout your visit.

Each individual should plan to bring some form of identification with photograph to show to the receptionist upon entering the building. If you will let me know of any handicapped persons who will attend, I will make special arrangements to assist them. Since we have limited parking facilities, it will help to know in advance the number and description of vehicles you will be arriving in. Buses or vans should plan to stay here for the duration of your visit (otherwise, special arrangements must be made with the gate, which means an even earlier arrival). I apologize in advance for any inconvenience that may be caused by the construction of our new Headquarters addition.

The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought into the building, which I guess should go without saying. Nevertheless, to save embarrassment, you might mention these things to our guests.

Also attached is a checklist summarizing these details, which I hope will assist you in making arrangements. We look forward to your visit. If you have any further questions, please do not hesitate to call me at

STAT



Sincerely,



STAT

PUBLIC AFFAIRS

Attachments:

- A. Map to CIA
- B. Checklist

### VISITATION CHECK LIST

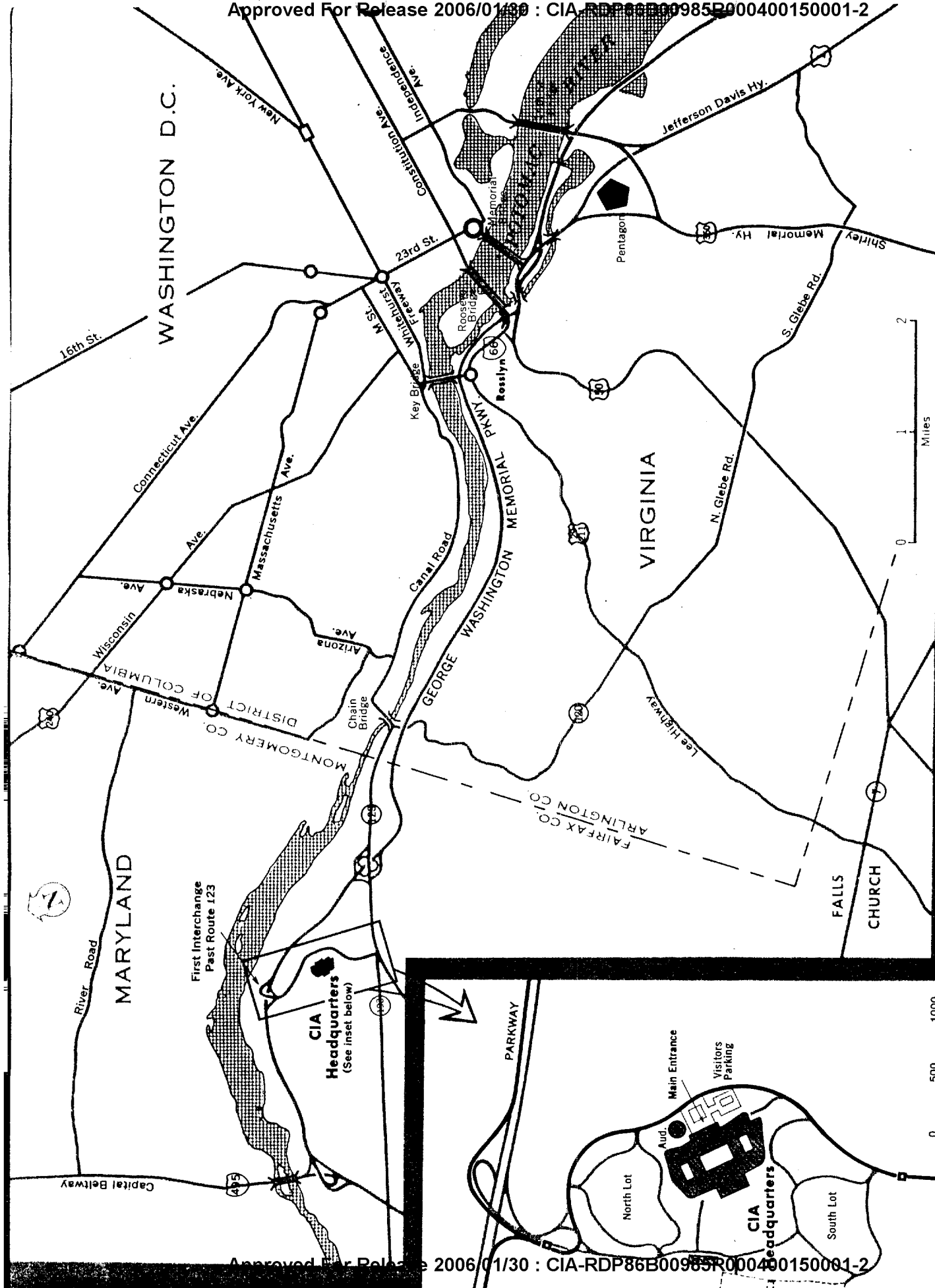
AT LEAST ONE WEEK IN ADVANCE:

- \_\_\_\_\_ Forward alphabetical list of attendees showing each full name, address, date/place of birth, social security number.
- \_\_\_\_\_ Forward statement certifying all attendees are U.S. citizens.
- \_\_\_\_\_ Notify CIA of any handicapped attending.
- \_\_\_\_\_ Notify CIA of number and description of vehicles.

DAY OF VISIT, PRIOR TO DEPARTURE:

- \_\_\_\_\_ Remind each attendee to bring ID with photo.
- \_\_\_\_\_ Remind attendees that cameras, recorders, transmitters, and hazardous equipment are prohibited.

THANK YOU





CENTRAL INTELLIGENCE AGENCY  
WASHINGTON, D. C. 20505

*visiting academe  
groups file*

PUBLIC AFFAIRS

Phone: (703) 351-7676

14 February 1985

Professor Renze L. Hoeksema  
Director, 1985 Washington Honors Semester  
2901 South Grant Street  
Arlington, VA 22202

Dear Professor Hoeksema:

In reference to your request on behalf of the Hope College Washington Honors Semester student group, I am pleased to confirm that your visit to CIA has been scheduled for Thursday, 7 March, from 2:00 to 3:30 p.m. at our Headquarters Building in Langley, Virginia (see attached map). Please plan to enter at the Route 123 entrance. [redacted] a veteran of many years of intelligence experience, is prepared to be interviewed by you about intelligence and national security. A representative from the Office of Personnel will also be available to satisfy any interest in career opportunities at this Agency. To help us to help you benefit most from the short time we will have together, I hope you will plan to arrive by 1:45 p.m.

STAT

To satisfy our security requirements, I ask that at least one week in advance of your visit I receive an alphabetized list of all attendees with full name, home address, date and place of birth, and social security number for each. Please also include a brief statement from you that all are U.S. citizens, since we are not prepared to accommodate foreign nationals. As I understand it, you will be on hand in the event any unforeseen problems arise. I plan to meet you on your arrival and to be available to help throughout your visit.

Each individual should plan to bring some form of identification with photograph to show to the receptionist upon entering the building. If you will let me know of any handicapped persons who will attend, I will make special arrangements to assist them. Since we have limited parking facilities, it will help to know in advance the number and description of vehicles you will be arriving in. Buses or vans should plan to stay here for the duration of your visit (otherwise, special arrangements must be made with the gate, which means an even earlier arrival). In case you decide to take public transportation, the 5K bus from Rosslyn comes to the Agency. You will have to check with Metro for the schedule. I apologize in advance for any inconvenience that may be caused by the construction of our new Headquarters addition.



Professor Renze L. Hoeksema  
14 February 1985  
Page 2

The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought into the building, which I guess should go without saying. Nevertheless, to save embarrassment, you might mention these things to our guests.

Also attached is a checklist summarizing these details, which I hope will assist you in making arrangements. We look forward to your visit. If you have any further questions, please do not hesitate to call me at [redacted]

STAT

Sincerely,

[redacted]

STAT

Public Affairs

Attachments:

- A. Map to CIA
- B. Checklist

STAT DCI/PAO/[redacted] 14 Feb 85

Distribution:

- Orig - Addressee
- 1 - ER 85-249
- 1 - PAO Reg. 85-0054
- 1 - PAO Chron
- 1 - PAO Subject (MED)
- 1 - [redacted]
- 1 - [redacted]

STAT

10 May 1983

STAT  
MEMORANDUM FOR: [REDACTED]

Chief, Recruitment Division

THRU:

Chief, Public Affairs Division

STAT  
FROM:

[REDACTED]  
Public Affairs Division

SUBJECT:

Visit of Indiana State University Students

STAT  
1. This is to notify you that approximately 9 students and 1 faculty advisor of the Sociology course Social & Political Structure of Washington, DC, Indiana State University will visit Headquarters between 10:30 a.m. and 12:00 p.m. on Friday, 13 May. The briefing will be given in the auditorium by [REDACTED]

2. As I understand it, [REDACTED] will represent Recruitment. A list of attendees is attached. Would she please be there around 11:30 a.m. and expect to speak at approximately 11:45 a.m.

STAT

STAT

Attachment

STAT  
cc:

[REDACTED]

PAD/OEXA  
A/OEXA

MEM/scn

360

29 April 1983

MEMORANDUM FOR: Mel Goodman  
Deputy Chief, SOVA/PA

FROM:

Public Affairs Officer

SUBJECT: Visit of Catholic University, Trinity College,  
and Georgetown University Students

1. This is to confirm our telephone conversation concerning your unclassified briefing of Catholic University, Trinity College, and Georgetown University students on Tuesday, 3 May from 11:00-11:45 a.m. in the auditorium. Could you please be there at approximately 10:45 a.m. [redacted] Public Affairs Division, will speak on the history and organization of the Agency which will include the Multi-Media show from 10:00-11:00 a.m. Your briefing will follow at 11:00 a.m. The suggested subject is the political and economic situation in the Soviet Union. We have been asked to address the methods used by the Agency in collecting unclassified information in the USSR. Also, please allow time for questions and answers. At 11:45 a.m. [redacted] from the Office of Personnel will discuss career opportunities.

2. Priscilla Roosevelt, Professor of Soviet History at Catholic University and Trinity College, is the group leader. Approximately 60 upper classmen and graduate students will be attending. As I understand it, they are enrolled in Russian History and language classes. I also wish to point out that although one student claims U.S. citizenship and has assured the professor that he is a U.S. citizen, his place of birth and home address is in France. Attached is a list of attendees and correspondence.

3. If your schedule permits, please feel free to come for the first hour of the briefing. I will be introducing you and plan to remain for the entire time. If I can be of further help, please call me on extension 7676.

Attachment

cc:

PAD/OEXA  
/OP  
A/OEXA

P.S. Mel -

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

*We're always grateful for your expert help*

360

22 April 1983

MEMORANDUM FOR: Chief, Headquarters Security Branch  
OMS, Clinical Services Division

THROUGH: Chief, Public Affairs Division

FROM: [REDACTED]  
Public Affairs Officer

SUBJECT: Visit of George Washington  
University students

1. Students and a staff member of George Washington University "Politics and Values" program will visit Headquarters from 10:00 a.m. to 12:00 p.m. on Wednesday, 27 April. Approximately 22 students and one staff member are expected to attend and will be arriving in a yellow bus around 9:45 a.m. The briefing will be given by [REDACTED] Public Affairs, and [REDACTED] Recruitment, in 7D32 Hq.

a. For Security: Please notify the gate of arrival date and time. A list of attendees is attached.

b. For Medical Services: Please add this date to your list of outside groups visiting Headquarters that we sent you. Wheelchairs should be available.

2. Please contact me on x7676 or [REDACTED] for any help I can provide.

Attachment

cc: [REDACTED]

POLITICS & VALUES CLASS     GEORGE WASHINGTON UNIVERSITY

STAT

<u>NAME</u>	<u>SSN</u>	<u>DATE OF BIRTH</u>
ANDREWS, MICHAEL		
BARASH, DAVID		
BAYER, RUSSELL		
BRAQAW, KATHLEEN		
CARDILLO, JAMES		
CHANDLER, THERESA		
ERICKSON, STEPHEN		
EVANS, ANN		
GUAY, MARTIN		
HARWITZ, EDWARD		
<del>JOHNSON, ERIC</del>		
KEYES, BRUCE		
LEWIS, DAWSON		
LUCAS, JOHN SCOTT		
<del>MARTIN, BETSY</del>		
MITCHELL, JESSICA		
MOLINARI, FRANCIS		
<del>MORENO, GINA</del>		
MOTTL, MELISANDRE		
PAPPAYLION, NICOS		
PRICE, RICHARD		
SCHULTZ, GREGORY		
SPINA, GEORGE		
VALENTINE, EDWARD		
<del>VARANO, DINA</del>		
ZANGARI, TED		

STAT

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2



## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505

## PUBLIC AFFAIRS

Phone: (703) 351-7676

4 April 1983

Mrs. Kermit Roosevelt, Jr.  
Department of History  
Catholic University of America  
Washington, DC 20064

Dear Mrs. Roosevelt:

In reference to your request on behalf of your Catholic University and Trinity College Soviet History students, I am pleased to confirm that their visit to CIA Headquarters has been scheduled for Tuesday, 3 May, from 9:30-11:30 a.m. in our auditorium. Presentations Officer [redacted] will meet with them for the first hour and Soviet analyst Mel Goodman will speak to them the second hour. The briefing will cover Soviet affairs as well as U.S. intelligence organization and the history of CIA and career opportunities available at the Agency. Enclosed is a map with directions to the Central Intelligence Agency. We ask that you arrive at approximately 9:15 a.m.

STAT

At least ten days in advance of your visit I must receive an alphabetized list of all attendees with full name, home address, date and place of birth, and social security number. Please include a brief statement from you that all attendees are U.S. citizens. The Agency cannot admit foreign nationals. The group must be accompanied by a faculty member or senior sponsor.

Please let me know if any handicapped persons will attend so that I may make special arrangements to assist them. Some form of identification must be shown to the receptionist upon entering the building. Since we have limited parking facilities, I'll need to know the number and description of vehicles you will be arriving in. Buses should plan to stay here for the duration of your visit; otherwise, special arrangements must be made with the gate. Please notify me in advance of your visit so I may take care of any arrangements to be made.

Mrs. Kermit Roosevelt, Jr.  
Page 2  
4 April 1983

The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought into the building.

We look forward to your visit. If you have any further questions, please call me on 703-351-7676.

Sincerely,



STAT

Enclosure

MEM/scn

OEXA/PAD/MEM/scn/4 Apr 83/x7676  
Distribution:

Orig. - addressees  
1 - PAD subj.  
1 - MEM chrono  
1 - [redacted] PAD/OEXA  
1 - Mel Goodman, SOVA  
① - [redacted] CAA/OEXA

STAT

STAT



560  
RC

18 April 1983

MEMORANDUM FOR: Chief, Headquarters Security Branch  
OMS, Clinical Services Division

THROUGH: Chief, Public Affairs Division

FROM: [REDACTED]  
Public Affairs Officer

SUBJECT: Visit of Drew University Students

1. Students and faculty of Drew University Washington Semester will visit Headquarters from 10:00 a.m. - 12:00 p.m. on Friday, 22 April. Approximately 19 students and one member of the faculty are expected to attend and will be arriving by East Coast Parlor chartered bus at approximately 9:45 a.m. The briefing will be given by [REDACTED] Public Affairs, and [REDACTED] Recruitment, in the auditorium.

a. For Security: Please notify the gate of arrival date and time. A list of attendees is attached.

b. For Medical Services: Please add this date to your list of outside groups visiting Headquarters that we sent you. Wheelchairs should be available.

2. Please contact me on x7676 or [REDACTED] for any help I can provide.

Attachment

cc: [REDACTED] PAD/OEXA  
A/OEXA  
n

MEM/scn

STAT

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

Next 1 Page(s) In Document Exempt

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

360

18 March 1983

STAT

MEMORANDUM FOR:

[REDACTED]  
Director of Soviet Analysis

STAT

FROM:

[REDACTED]  
Public Affairs Division

SUBJECT:

Briefing of Tufts Fletcher School of  
Law and Diplomacy

STAT

1. This is to confirm our phone conversation last week concerning your briefing to the Tufts Fletcher School of Law and Diplomacy on 23 March. Attached is a list of 18 attendees. All are in the Master's program at the school except Dr. Jonathan Palmer who is the Director of the Office of Placement Services. We have [REDACTED] Fletcher School alumnae employed at CIA. The briefing will be held in the DDI's conference room, 7E32, from 2:00-4:30 p.m.

2. The DDCI approved this request. Fletcher has proven to be a fertile recruiting field in the past. They have requested in-depth briefings on political risk, economic analysis, and the Soviet Union.

3. As scheduled now, [REDACTED] NIO/AL & NP will give a briefing for the first hour, 2:00-3:00 p.m., on "Intelligence Uncertainties: Assessing Political Risk." You are scheduled to follow with a substantive briefing on the Soviet threat. We have allocated an hour for your presentation during which you should also allow time for questions and answers. We would appreciate you being there at approximately 2:45 p.m. You are welcome to stay, but realizing your busy schedule we understand if you wish to leave.

STAT

4. Several CIA employees who are Fletcher School alumnae and a representative from Recruitment will meet with the group from 4:00-4:30 p.m. to discuss career opportunities with the Agency.

STAT

MEM/scn

Attachment

OEXA/PAD/MEM/scn/18 Mar 83/x7676

Distribution:

Orig. - addressee

1 - PAD subj.

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

① -

CAA

STAT

STAT  
MEMORANDUM FOR:

[REDACTED]  
NIO/AL-NP

STAT  
FROM:

[REDACTED]  
PUBLIC AFFAIRS DIVISION

SUBJECT: Briefing of Tufts Fletcher School of  
Law and Diplomacy

STAT  
1. This is to confirm our phone conversation last week concerning your briefing to the Tufts Fletcher School of Law and Diplomacy on 23 March. Attached is a list of 18 attendees. All are in the Master's program at the school except Dr. Jonathan Palmer who is the Director of the Office of Placement Services. We have [REDACTED] Fletcher School alumnae employed at CIA. The briefing will be held in the DDI's conference room, 7E32, from 2:00-4:30 p.m.

2. The DDCI approved this request. Fletcher has proven to be a fertile recruiting field in the past. They have requested in-depth briefings on political risk, economic analysis, and the Soviet Union.

STAT  
3. As scheduled now, you will be giving a substantive briefing beginning approximately 2:00 p.m. that you have titled "Intelligence Uncertainties: Assessing Political Risk." We have allocated an hour for your presentation during which you should also allow time for questions and answers. Your presentation will be followed by [REDACTED] [REDACTED] who will speak on the Soviet threat. You are welcome to stay but realizing your busy schedule we understanding if you wish to leave.

STAT  
4. Several CIA employees who are Fletcher School alumnae and a representative from Recruitment will meet with the group from 4:00-4:30 p.m. to discuss career opportunities with the Agency.

MEM/scn

Attachment

OEXA/PAD/MEM/scn/18 Mar 83/x7676

Distribution:

Orig. - addressee  
1 - PAD subj.  
1 - MEM chrono.

STAT  
① - [REDACTED] CAA  
Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2



TUFTS UNIVERSITY  
The Fletcher School of Law and Diplomacy  
Administered with the cooperation of Harvard University

28 February 1983

STAT

[Redacted]  
Office of Public Affairs  
Central Intelligence Agency  
Washington, D.C. 20505

STAT

Dear [Redacted]

Thank you so much for agreeing to assist us in the preparation of a career seminar on intelligence. This seminar will be held on the afternoon of Wednesday, March 23; please let us know exactly when you want us. Since our students will be taking part in other seminars during the morning, it would be best if we could begin the CIA seminar at around 2.00 p.m.

As you know, students at the Fletcher School specialize in a variety of functional and/or geographic areas. The bulk of our graduates who go on to work at the CIA and for other intelligence agencies generally become analysts, and the seminar should probably focus on this career. However, it is possible that our students may be interested in other opportunities, thus the gambit of careers should be at least mentioned.

We will send you later in the week a list of the students and staff who will be attending the seminar, complete with the information you requested--place and date of birth; present address; and social security number. In the meantime, thank you so much for your help.

With every best wish, I am,

Sincerely,

*Jonathan Palmer / Et B. Kapstein*

Jonathan Palmer/Ethan Kapstein  
Director of Office of Placement Services  
Tel. 617-381-3060

STAT

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

Next 1 Page(s) In Document Exempt

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

11 March 1983

STAT

MEMORANDUM FOR:

[redacted]  
Chief, Recruitment Division

THRU:

Chief, Public Affairs Division

STAT

FROM:

[redacted]  
Public Affairs Division

SUBJECT:

Visit of the Memorial Student Center  
Political Forum Committee, Texas  
A&M University

1. This is to notify you that approximately 14 students and 1 faculty advisor from the Memorial Student Center Political Forum Committee, Texas A&M University, will visit Headquarters between 2:00-4:00 p.m. on Thursday, 17 March. The briefing will be given in 1D35 by [redacted]

STAT

2. As I understand it, [redacted] will represent Recruitment. A list of attendees is attached. Would she please be there around 3:30 p.m. and expect to speak at approximately 3:40 p.m.

STAT

MEM/scn

STAT

OEXA/PAD/MEM/scn/11 Mar 83/x7676  
Distribution:

Orig. - addressee

1 - PAD subj.

1 - MEM chrono.

1 - [redacted]  
1 - [redacted]

CAA  
PAD

STAT

STAT

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

Next 1 Page(s) In Document Exempt

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2



15 March 1983

MEMORANDUM FOR: DDI Security Officer

FROM

:

[REDACTED]

Chief, Cartography and Design Group,  
Current Production & Analytic Support

SUBJECT

:

Visit of Graduating Geography Class from  
Kutztown State College, Kutztown, PA

1. Allen R. Schutt and Dr. Robert C. Ziegenfus from the Department of Geography, Kutztown State College, Kutztown, PA have requested a tour of the Cartography and Design Group for themselves and ten graduating seniors who are about to be awarded their B.A.'s in Geography. The visit will take place on Thursday, April 14 from about 1300 to 1500 hours. The tour will be unclassified and will cover general cartographic research, compilation, construction and computer-assisted cartography. The personnel will be limited to approved material.

3. A copy of the letter requesting the tour and a list of those attending, with social security numbers, place of birth and nationality-citizenship is attached.

4. The group will be escorted by [REDACTED]  
(extension [REDACTED])

STAT

STAT

Attachments:

1. Letter (2)
2. List of students and professors (4)



KUTZTOWN, PENNSYLVANIA 19530

March 7, 1983

STAT

[redacted] Deputy Director  
Cartography and Design Center  
The Central Intelligence Agency  
Washington, DC 20505

STAT

Dear Director [redacted]

Following a pattern set several years ago, on Thursday, April 14 and Friday, April 15, Dr. Robert Ziegenfus and I will escort into the Washington, DC area 10 graduating seniors about to be awarded their B.A.'s in Geography.


Because there is so much to see in the short time we will be in your area, we are attempting to put together a workable itinerary of visits to selected places of interest to geographers.

Your facility is high on our interest list. Would it be possible to visit and talk with you on the afternoon of Thursday, April 14 from about 1300 to 1500 hours. It will take us about 4½ hours to drive from Kutztown to McLean, so a 1300 hour time of arrival seems workable. We are already booked into the Howard Johnson Motel in Arlington for Thursday evening.

Enclosed are the names of the two professors and ten students who will make up our group.

Down through the years, we have found our DC visits to be enlightening "highlights" in the senior years of our graduates. Thank you for making it possible for us to continue this tradition.

Respectfully,

*Allen R. Schutt* 

Allen R. Schutt  
Dr. Robert C. Ziegenfus  
Dept. of Geography  
KUTZTOWN STATE COLLEGE  
Kutztown, PA 19530  
Phone: 215-683-4365

STAT

P.S. Tell [redacted]

we send our regards.

KITETOWN STATE COLLEGE  
 Kutztown, Pennsylvania

Geography Dept. - Trip Information  
 Washington, DC. April 14-15

<u>NAME</u>	<u>SOC. SEC.</u>	<u>PLACE OF BIRTH</u>	<u>NATIONALITY-CITIZENSHIP</u>	<u>STAT</u>
Frank Pacchiano			American	U.S.
Azin E. Schonbach			American	U.S.
Robert Walker			American	U.S.
Sue Remaley			American	U.S.
Frank F. Clain II			American	U.S.
Kathleen M. Ambrosino			American	U.S.
John Laszek			American	U.S.
William R. Mogilski			American	U.S.
Stephen W. Simon			American	U.S.
Kurt D. Adam			American	U.S.
Dr. Robert C. Ziegenf			American	U.S.
Prof. Allen R. Schutt			American	U.S.



360

2/3/83

**TUFTS UNIVERSITY**  
**The Fletcher School of Law and Diplomacy**  
Administered with the cooperation of Harvard University

28 February 1983

STAT

[Redacted]  
Office of Public Affairs  
Central Intelligence Agency  
Washington, D.C. 20505

STAT

Dear [Redacted]

Thank you so much for agreeing to assist us in the preparation of a career seminar on intelligence. This seminar will be held on the afternoon of Wednesday, March 23; please let us know exactly when you want us. Since our students will be taking part in other seminars during the morning, it would be best if we could begin the CIA seminar at around 2.00 p.m.

As you know, students at the Fletcher School specialize in a variety of functional and/or geographic areas. The bulk of our graduates who go on to work at the CIA and for other intelligence agencies generally become analysts, and the seminar should probably focus on this career. However, it is possible that our students may be interested in other opportunities, thus the gambit of careers should be at least mentioned.

We will send you later in the week a list of the students and staff who will be attending the seminar, complete with the information you requested--place and date of birth; present address; and social security number. In the meantime, thank you so much for your help.

With every best wish, I am,

Sincerely,

*Jonathan Palmer / Et E. Kapstein*

Jonathan Palmer/Ethan Kapstein  
Director of Office of Placement Services  
Tel. 617-381-3060

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

TRANSMITTAL SLIP		DATE
		1/11/83
TO:	[REDACTED] CAR	
ROOM NO.	BUILDING	
REMARKS:		
<p>Let's file this in the same folder we use for our visiting groups. ②</p>		
FROM:	[REDACTED]	
ROOM NO.	BUILDING	EXTENSION

Approved For Release 2006/01/30 : CIA-RDP86B00985R000400150001-2

FORM NO.  
1 FEB 55 241

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

11 January 1983

STAT

MEMORANDUM FOR:

[REDACTED]  
Chief, Recruitment Division  
Office of Personnel

THRU:

Chief, Public Affairs Division

STAT

FROM:

[REDACTED]  
Public Affairs Division

SUBJECT:

Visit of American University,  
Washington Semester Program

1. This is to notify you that approximately 83 students and 3 faculty members of the American University Washington Semester Program, Foreign Policy section, will visit Headquarters between 10:00 a.m. and 12:00 p.m. on Friday, 21 January. The briefing will be held in the auditorium.

2. Please advise me as to the names of those individuals that you will designate to represent Recruitment. A list of attendees is attached. The recruiter should be there at approximately 11:30 a.m. and be prepared to commence at 11:40 a.m.

3. Please contact me at x7676 or [REDACTED] for any further help I can provide.

STAT

STAT

MEM/scn

Attachment

STAT

cc:

[REDACTED]

AR/OEXA  
PAD/OEXA

ORGANIZATION: Illinois Wesleyan University

DATE: 20 January 1983

CONTACT: Prof. Robert G. Leh (309-556-3030)

TIME: 9:30 - 11:30

STAT

SPEAKERS:  - 9:30 - 11:00  
Recruitment - 11:00

NUMBER OF PEOPLE: 11

STAT

CONFERENCE ROOM: 7E32 (reserved 12/07/82) *verified 01/19/83*

NAMES AND DOBs/SSNs:

MEMO TO:

ADMINISTRATIVE OFFICER, OEXA

MAIN RECEPTIONIST

HQS. SECURITY

PUBLIC AFFAIRS

REGISTRY (OEXA)

TRANSPORTATION:

CAFETERIA:

ESCORTS:

ORDER INFO. PACKETS FROM PUBLIC AFFAIRS:

THANK YOU TO SPEAKERS:

*Security re Conference Room*

ORGANIZATION: Colgate University

DATE: 17 January 1983

CONTACT: Prof. Naef

TIME: 3:00 - 4:30

SPEAKERS:

[Redacted]

*(Called room change to Sec 01/17/83)*

NUMBER OF PEOPLE: 16

CONFERENCE ROOM: 7E32 *(Verified 01/17/83)*

NAMES AND DOBs/SSNs:

MEMO TO:

ADMINISTRATIVE OFFICER, OEXA

MAIN RECEPTIONIST

HQS. SECURITY

PUBLIC AFFAIRS

REGISTRY (OEXA)

TRANSPORTATION:

CAFETERIA:

ESCORTS:

ORDER INFO. PACKETS FROM PUBLIC AFFAIRS:

THANK YOU TO SPEAKERS:

[Redacted]



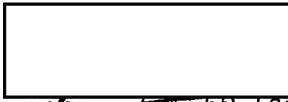
ORGANIZATION: HOPE Cottage

DATE: 14 January 1983

CONTACT: Robert E. Elder ✓

TIME: 1:00 to 2:30

SPEAKERS:

*(Recruitment) - 2 p.m.*NUMBER OF PEOPLE: 18 students -  
Admin.✓ CONFERENCE ROOM: ~~6-E-60~~ (see below)  
7-D-32

✓ NAMES AND DOBs/SSNs:

MEMO TO:

✓ ADMINISTRATIVE OFFICER, OEXA

✓ MAIN RECEPTIONIST

✓ HQS. SECURITY

✓ PUBLIC AFFAIRS

✓ REGISTRY (OEXA)

✓ TRANSPORTATION: *memo sent 28 Dec 82.*- CAFETERIA: *memo sent 3 Jan 83*  
*Verified 01/13/83.*

- ESCORTS:

✓ ORDER INFO. PACKETS FROM PUBLIC AFFAIRS:

- THANK YOU TO SPEAKERS:

Called and reserved conference room 12/22/82.

*Phone number in Alejandra*

STAT

ORGANIZATION: Washington Center for Learning Alternatives DATE: 4 January 1982

STAT

CONTACT: Richard Sockel [REDACTED]

TIME: 2:30 - 4:30

STAT

SPEAKERS: Multi-media - 2:30

NUMBER OF PEOPLE: Approx. 145

CONFERENCE ROOM: Auditorium

✓ NAMES AND DOBs/SSNs:

MEMO TO:

✓ ADMINISTRATIVE OFFICER, OEXA

✓ MAIN RECEPTIONIST

✓ HQS. SECURITY

✓ PUBLIC AFFAIRS

✓ REGISTRY (OEXA)

— TRANSPORTATION:

— CAFETERIA:

ESCORTS:

✓ ORDER INFO. PACKETS FROM PUBLIC AFFAIRS: (150)

THANK YOU TO SPEAKERS:

STAT

